



WHY DO BUSINESSES NEED A USE PERMITS?

City of El Mirage is committed to providing a safe community and has stepped up their efforts in the area of fire prevention. The adopted 2012 International Fire Code (IFC) requires permits for certain type of activities or work operations.

The following is a list of the most common operations that require a permit. These are renewed annually:

- Carnivals or Fairs
- Combustible Dust Producing Operations
- Compressed Gases
- Cutting & Welding, Hot Work Operations
- Dry Cleaning Plants
- Exhibits & Trade Shows
- Operation of Fire Hydrants or Valves
- Storage, Use, or Dispensing of Flammable and Combustible Liquids
- Fumigation or Insecticidal fogging
- Storage, Transport, Use of Hazardous Materials
- High-Piled Storage
- Lumber yards & Woodworking plants
- Storage & Use of LP-gas
- Repair Garages
- Open Burning, Open flames & torches
- Pyrotechnics
- Storage of scrap tires
- Tents, Canopies, Temporary membrane structures
- Junk yards, wrecking yards and waste handling facilities

These operations pose a higher than normal hazard to the community and therefore require closer scrutiny than other businesses. The permit is an annual contract between the City of El Mirage and the applicant, allowing the applicant to operate, perform, conduct, or direct a hazardous operation, process, or occupancy within set parameters. This process allows continual review of the applicant's compliance with applicable codes and ordinances. Failure to meet the terms of the contract may result in the forfeiture of the right to conduct or operate the process, operation, or occupancy and may result in the revocation of the permit by the fire code official.

Permit applications is enclosed. Call Mary with any questions or concerns 623-251-3508.

FIRE PREVENTION PERMIT APPLICATION

INSTRUCTIONS:

Please fill out application with all required information. Please print or type legibly. Additional information may be requested, such as city business tax number, Register of Contractor license, etc. Remember compliance is your responsibility as a business owner!

Application Date: _____

PART ONE: Company Information:

COMPANY NAME: _____
[] Corporation [] LLC [] LLP [] Gen. Partnership [] Sole Proprietor

SITE ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

RESPONSIBLE PERSON: _____

(Title) _____

DAY-TIME PHONE (_____) _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SITE RESPONSIBLE PERSON: _____

DAY-TIME PHONE: (_____) _____

PART TWO: Agent for Service of Process:

Applicants must provide a valid name, street address, and day-time phone number for an “agent for service of process”. This contact is the applicant’s agent to receive legal notices and citations to ensure compliance with all applicable laws and regulations. Changes in agent information should be submitted in writing and received by Fire Marshal.

SERVICE OF PROCESS AGENT: _____

DAY-TIME PHONE: (_____) _____

EMAIL ADDRESS: _____



Fire Department
 13601 N El Mirage Road, El Mirage 85335
 623-583-7968; Fax 623-583-8257; TDD 623-933-3258
 www.cityofelmirage.org

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PART THREE: Use Permits

Permits are valid for one year from date of issuance

Renewable Permits:

- *Flammable/Combustible Liquid Storage Tanks; Storage, Use, Handling, Dispensing = \$250
- *Hazardous Material, Use, Storage, Handling – Install/Change tanks or piping Group 1 = \$150; Group 2 = \$300; Group 3 = \$500
- *Liquefied Petroleum Gas (LPG) Storage, Use, Handling, Dispensing – Install = \$50

Other Common Permits:

- | | |
|--|--|
| <input type="checkbox"/> Auto Wrecking Yards = \$50 | <input type="checkbox"/> *LPG Exchange Station = \$50 |
| <input type="checkbox"/> *Blasting Operations | <input type="checkbox"/> *Lumberyard = \$50 |
| <input type="checkbox"/> *Carnival or Fair = \$200 | <input type="checkbox"/> *Open Burn/Bon Fire = \$50 |
| <input type="checkbox"/> *Fireworks Display = \$300 | <input type="checkbox"/> Places of Assembly = \$100 |
| <input type="checkbox"/> Fire Protection Contractor = \$75 | <input type="checkbox"/> Repair Garage = \$50 |
| <input type="checkbox"/> High Piled Storage = \$50 | <input type="checkbox"/> *Spray Painting OR Dipping = \$50 |
| <input type="checkbox"/> Hot Works = \$50 | <input type="checkbox"/> Portable fueling tanks = \$50 |
| (Includes Cutting/Welding) | <input type="checkbox"/> *Tent/Canopy = \$80 |
| | <input type="checkbox"/> Other: _____ |

*A site plan showing the location of the activity and the fire department access, fire hydrants, and other hazards must be submitted with application.

Applicant Signature: _____ Date: _____

Print name: _____

Mail to:
 El Mirage Fire Department
 Attn: Fire Marshal
 12145 NW Grand Ave
 El Mirage, Arizona 85335

Apply in Person:
 El Mirage Fire Department
 13601 N. El Mirage Rd.
 El Mirage, AZ 85335

Only Credit Cards, Checks or Money Orders made payable to the City of El Mirage will be accepted.