

## City of El Mirage Facility/Field Reservation Summary

### Sports Field Rentals

	Resident	Non-resident
Individual Field Rental	\$30 per hour	\$60 per hour
Reservation & Clean Up Deposit	\$150 (Refundable upon inspection following rental - groups of 100+)	
Staff Supervision	\$25 per hour (Determined based on type of usage)	

### Park Ramada Rentals

Park ramadas are available for reservations. Reserving a park ramada ensures the right to use a specific ramada at a scheduled date and time. Some park ramadas offer electrical outlets, designated barbeques and are lighted. Park hours are 6 a.m. to 10:00 p.m.

Ramada reservations are taken at City of El Mirage - Customer Service Office at 14406 N Alto St., Monday through Friday 8:00 a.m. to 5:30 p.m. A [Facility Use Permit](#) must be completed and submitted, along with payment by Visa, MasterCard, American Express, Discover Card, Cash or Check (made payable to the City of El Mirage).

	Resident	Non-resident
Single Ramada	\$15 per hour	\$30 per hour
Double Ramada	\$30 per hour	\$60 per hour
Center Pavilion (Gateway Park)	\$50 per hour	\$100 per hour
Reservation & Clean Up Deposit	\$150 (Refundable upon inspection following rental – groups of 100+)	

**FIRST-COME, FIRST-SERVE** – If a user group wishes, they may use ramadas on a first-come, first-served basis at no cost. However, if another group has a paid reservation for the ramada being used, the non-paying group must promptly vacate for the paid reservation group.

Reservations must be requested a minimum of 48 hours prior to the desired date and time. Reservations for the upcoming weekend (Friday evening, Saturday and Sunday) must be made by 2:30 p.m. Thursday of that week. All reservations for ramadas must be approved by the office of Customer Service. **For park ramada information please call the City of El Mirage Customer Service Office at 623-933-1228.**

### City Facility Room Rentals

	Resident	Non-resident
Senior Center Entire Facility	\$50 per hour	\$100 per hour
Senior Center Main Hall (Occupancy 70)	\$35 per hour	\$85 per hour
Senior Center Meeting Room (Occupancy 30)	\$25 per hour	\$75 per hour
Fire Department Training Room (Occupancy 24)	\$50 per hour	\$100 per hour
Police Department Cinnabar Conference Room (Occ. 40)	\$50 per hour	\$100 per hour
Reservation & Clean Up Deposit	\$200 (Refundable upon inspection following rental)	

### Insurance Requirements

Large groups of 100 or more will be required to provide a copy of a certificate of liability insurance. Liability insurance must name the City of El Mirage as additional insured and carry a \$1 million minimum per occurrence. The city does offer access to liability insurance through the Tenant User Liability Insurance Program (TULIP). Information on TULIP can be accessed from the City website [www.elmirageaz.gov](http://www.elmirageaz.gov).