

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
14010 N. EL MIRAGE ROAD
6:00 PM – TUESDAY, AUGUST 16, 2016**

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilmember Roy Delgado, Councilmember Bob Jones, Councilmember Jack Palladino, Councilmember David Shapera

Excused: Councilmember Lynn Selby

II. CALL TO ORDER

Meeting was called to order at 6:00 pm
Pledge of Allegiance
Moment of Silence

III. PROCLAMATIONS

P1. Proclamation to recognize National Stepfamily Day, September 16, 2016
(Administration)

Intergovernmental and Public Relations Manager Amber Wakeman reported this is the 20th year for the recognition of National Stepfamily Day on September 16, 2016. Approximately half of all families are involved in some form of stepfamily scenario. National Stepfamily Day is committed to support the stepfamilies of our nation in their mission to raise their children, create strong family structures, and instill a sense of responsibility to all extended family members.

Mayor Mook proclaimed September 16, 2016 as National Stepfamily Day in the City of El Mirage.

P2. Proclamation to recognize Grandfamily/Kinship Care Month, September, 2016 (Administration)

Intergovernmental and Public Relations Manager Amber Wakeman reported the Arizona Grandparent Ambassadors is a growing support network for grandparents who are raising their grandchildren. Their mission is to support, educate, and advocate for Arizona's grandparents who are raising their grandchildren. According to the U.S. Census, 67,000 children in Arizona are being raised by their grandparents which represents 5% of Arizona's children. This proclamation will be on display at the Department of Economic Security (DES) Office in downtown Phoenix.

Mayor Mook proclaimed the month of September, 2016 as Grandfamily/Kinship Care Month in the City of El Mirage.

IV. PRESENTATION

P3. Presentation of the “Running Man Challenge” (Police Department)

Police Chief Terry McDonald reported community relations is not something that is developed following a problem. Assistant Police Chief Liuzzo came to him with an idea that he supported and he thanked her for her foresight and the participation of all the others who participated in her idea. Officer Myron Williams was most instrumental in assisting Asst. Chief Liuzzo in the Running Man Challenge project.

Assistant Police Chief Laura Liuzzo gave a history of the “Running Man Challenge” and saw it as an opportunity to work with the Dysart Community Center. The teens at the Center have a summer program with videography instruction and she contacted Director Mike Cassidy about partnering on the idea of having the teens not only participate in the Running Man Challenge but film it as well. She asked Officer Myron Williams to take the lead and he did a phenomenal job in working with the teens and adding community involvement in creating this project. She stated she was very proud of the teens who participated and the end result of the project. Director Cassidy and several teens were present at this meeting. The “Running Man Challenge” video was viewed by all present.

Mike Cassidy stated even though he has seen this video many times he enjoyed watching it with the audience present. He believes this was an excellent effort to bring the Police Department, the teens and the community together in a fun and positive project. He thanked the Police Department for their assistance and participation. He also stated this was a very exciting project for the teens and he recognized the teens who worked on the project by name: Savannah Rameriz, Giofano Fuente, Francisco Portillo, Sylvia Flores, Alex Ramirez and Miguel Cruz (absent).

Chief Liuzzo presented certificates and gift cards to the teens and noted that Mario’s restaurant offered free pizza when they can get together. Photos were then taken.

Mayor Mook stated she is pleased the teens had the opportunity to interact directly with the excellent Police Department in El Mirage to see firsthand that they are interested in being good representatives for the people and in helping our citizens.

P4. Presentation by Operational Services Department to inform City Council about the current condition, location, and cost for block wall maintenance throughout the City (Public Works)

Field Operations Management Administrator Nick Russo presented an overview of the wall areas identified within the City. There are 16,000 sq. ft. of City-owned walls; 798,000 sq. ft. of shared walls and 684,000 sq. ft. of privately owned walls. Staff performed a wall assessment of all City owned and shared wall areas. Walls

were evaluated and scored based on 1) needs to be painted, 2) paint within the next 1-5 years and 3) paint within the next 6-10 years. The average score was 1.9. The Block Wall Maintenance Program is modeled after the Pavement Management Program and the 12 neighborhood sections would be scheduled for painting on a 10-year rotating schedule. At an average cost of \$.75 per sq. ft., the total cost to maintain City owned and shared walls is estimated at \$700,000, or \$70,000 per year on the 10-year rotating schedule.

Dr. Isom recommended addressing and discussing this program at the upcoming Goal Setting session in December which will assist Council in contemplating the goals for the community.

Councilor Shapera said the presentation was very well done and thanked staff. He stated there is obviously catch up to do but he believed the way the costs were broken down would be satisfactory for the citizens.

Councilor Delgado thanked Mr. Russo and stated it is necessary to keep up the City's appearance and believes this program would be very beneficial.

Vice Mayor Ramirez questioned the new and substantial cost for this program and the potential impact on other departments. Mayor Mook reminded Vice Mayor about the ranking of the goals process in which Council ranks the importance of various programs. Dr. Isom stated the cost of the program is substantial and while a maintenance item the dollar amount requires it to be a capital expense; it will be a consideration as Council goes through the next goal setting session. This Council has been very realistic when it comes to the available dollars and project priorities.

V. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review or respond to the matter, and/or (3) direct that the matter be put on a future agenda.

No Comment Cards were received.

VI. CONSENT AGENDA

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action approving the minutes of the Regular Council Meeting held Wednesday, July 13, 2016. (City Clerk)

2. Consideration and action to approve the destruction of municipal documents that have reached the end of their retention period as authorized under ARS §41-151.12(3). (City Clerk)
3. Consideration and action to approve destruction of Personnel Records that have reached the end of their retention period as authorized under ARS §41-151.12(3). (Human Resources)
4. Consideration and action to approve the destruction of municipal documents that reached the end of their retention period as authorized under ARS §41-151.12(3). (Building & Life Safety)
5. Consideration and action to authorize the Deputy City Manager/Finance Director to make budget adjustments for FY 2016/17 revenue accounts. (Finance)
6. Consideration and action to authorize the City Manager to order 508 acre feet (AF) of Central Arizona Project (CAP) sub-contract water and pay the associated delivery and recharge fees in the estimated amount of \$105,156. (Public Works)

Vice Mayor Ramirez moved to approve all items listed on the Consent Agenda as presented; seconded by Councilor Jones. Motion carried unanimously (6/0).

VII. REGULAR AGENDA

- A. Consideration and action to approve the purchase of three (3) new marked patrol vehicles and one (1) new unmarked patrol vehicle, at a total cost of \$200,000, under State Contract #DSPO13-038802, that were approved in the FY 2016/17 CIP Budget. (Police Department).

Support Services Manager Michael Ashley presented a request for the purchase of three new marked patrol vehicles and one new unmarked patrol vehicle at a total cost of less than \$200,000 approved in the FY 2016/17 CIP Budget. There is an 8-year vehicle replacement program in the Police Department. This request will be replacing the four oldest vehicles. The vehicles are Ford receptor vehicles with a 5-year/500,000 mile warranty.

Mayor Mook asked how many more needed to be replaced and Mr. Ashley reported every year they will have four new vehicles on the replacement list.

Councilor Jones stated he is pleased to see a rotation program and pleased with the price of the vehicles.

Councilor Shapera asked if replacements are traded in and Mr. Ashley responded that the replacement vehicles are required to be sent to auction.

Councilor Delgado asked if the vehicles are pre-marked and was told the vehicles received are already marked. Mr. Ashley reported the vehicles are purpose built when the order is placed and will be completely marked when received.

Dr. Isom reported it has taken years of planning to manage the budget and be able to have replacement vehicles. The technology the officers have available to them is phenomenal thanks to Council's sound fiscal planning.

Vice Mayor Ramirez moved to approve the purchase of three (3) new marked patrol vehicles and one (1) new unmarked patrol vehicle, at a total cost of \$200,000, under State Contract #DSPO13-038802, that were approved in the FY 2016/17 CIP Budget; seconded by Councilor Delgado. Motion carried unanimously (6/0).

- B. Consideration and action to approve the purchase of one (1) Fire command vehicle in the total amount of \$30,942.52, under State Contract ADSPO13-049554, that was approved in the FY 2016/17 CIP Budget. (Fire Department)

Fire Chief Jim Wise reported the CIP Program affords the Fire Department to replace an aging vehicle with a completely outfitted command vehicle which is attributable to the planning process.

Councilor Jones stated it is an excellent price and the Dodge vehicle will be far more useful than the Expedition.

Councilor Delgado asked if the Ford will be kept and Chief Wise stated the Expedition will stay as backup and other vehicles will be phased out.

Vice Mayor Ramirez moved to approve one (1) Fire command vehicle in the total amount of \$30,942.52, under State Contract ADSPO13-049554, that was approved in the FY 2016/17 CIP Budget; seconded by Councilor Jones. Motion carried unanimously (6/0).

- C. Public hearing, closure of public hearing, followed by Council's consideration and action to recommend to the Arizona Department of Liquor Licenses & Control approval/disapproval of an application for a license for R-G Mini Mart at 12239 NW Grand Avenue. (Police Department)

Mayor Mook opened the Public Hearing.

Assistant Police Chief Laura Liuzzo reported Kamal Daoud, Application License #10076785 for the R-G Mini Mart has applied for an interim permit and new license for a Series 10 (Beer & Wine Store) liquor license. The owner/applicant has no criminal history and no significant alcohol related activity related to calls for service. Currently, active licenses, schools, and churches within ½ mile include three active liquor licenses, 3 existing churches and no schools. R-G Mini Mart has an active El Mirage Business License. The application lists Kamal Daoud as the applicant/owner for the liquor license. A comprehensive ACIC/NCIC records check conducted on Mr. Daoud revealed no warrants. A records check of R-G Mini Mart with the

Arizona Corporation Commission revealed no significant incidents or actions. Applicant's location is in compliance with A.R.S. §4-207(A)(B). Based on the investigation conducted and information obtained, the Police Department provides a "no recommendation" regarding the pending liquor license application. Mr. Daoud was present at the meeting for any questions.

No public comments were received and Mayor Mook closed the Public Hearing.

Vice Mayor Ramirez moved to approve recommendation to the Arizona Department of Liquor Licenses & Control of an application for a license for R-G Mini Mart at 12239 NW Grand Avenue; seconded by Councilor Jones. Motion carried unanimously (6/0).

D. Public hearing, closure of public hearing, followed by consideration and action to approve a Conditional Use Permit for a Wireless Communication Facility (monopole) at 12800 N. 127th Lane, and authorize the City Manager to enter into a lease agreement. (Development & Community Services)

Mayor Mook opened the Public Hearing.

GID/Development Services Coordinator Jose Macias presented a Conditional Use Permit for a wireless communication facility for Verizon Wireless at 12800 N. 127th Lane within an existing well site and occupying 484 sq. ft. of the well site area. The zoning is Suburban Neighborhood (NS) with a land use of Civic Services in the General Plan under The Neighborhoods. To the north, east and west are single family dwellings. To the south is open space. No public comments were received at the Planning and Zoning Public Hearing. The lease agreement has been negotiated and accepted by the City of El Mirage and Verizon representatives. City staff has no objections or stipulations. At the July 12, 2016 Planning and Zoning Commission Public Hearing approval was recommended with a 4-0 vote. Ms. Melissa Parker of Reliant Land Services was present to answer questions.

Councilor Jones asked what the north 2-story houses will be looking at and Mr. Macias responded that the poles will blend with the existing trees. A resident in the area expressed concern about her satellite dish but nothing about the view. Councilor Jones asked why the height of the pole was changed from 40 feet to 50 feet and Mr. Macias stated the change was to allow the pole to blend better with the existing trees. Councilor Jones also asked about the ratio of property sales value and Ms. Parker from Reliant Land Services stated there have been studies of the ratio regarding land lines vs. cell phones and there are not indications that the poles cause devaluation.

Councilor Shapera stated he believed City Manager Dr. Isom did a great job on negotiating the contract to which Dr. Isom gave the credit to City Engineer Jorge Gastelum.

Councilor Delgado commented that he likes the monopine design.

Vice Mayor Ramirez made note that Luke Air Force Base did not see anything negative about the height of the proposed structure.

Councilor Jones asked about the signal range of the new tower and Ms. Parker stated that it depends on the area; the signal can travel farther on flat land but it is anticipated that this signal can travel approximately 1-3 miles depending on any other blocking. Councilor Jones stated he is excited to see the pine tree pole design.

No Public Comments were received and Mayor Mook closed the Public Hearing.

Vice Mayor Ramirez moved to approve a Conditional Use Permit for a Wireless Communication Facility (monopole) at 12800 N. 127th Lane, and authorize the City Manager to enter into a lease agreement; seconded by Councilor Jones. Motion carried unanimously (6/0).

- E. Public hearing, closure of public hearing, followed by consideration and action to approve a subdivision final plat, “Dysart & Thunderbird Center Two” at the southeast corner of Dysart Road and Thunderbird Road. (Development & Community Services)

Mayor Mook opened the Public Hearing.

GIS/Development Services Coordinator Jose Macias presented PZ16-06-09 Subdivision Final Plat for Park West Partnership, Dysart & Thunderbird Center Two. City Staff has reviewed this Final Plat and has no objections or stipulations and recommends approval. Staff received one phone call requesting additional information regarding the subdivision content. At the August 9, 2016 Planning and Zoning Commission meeting, the Commission recommended approval of the Final Subdivision Plat with a 4-0 vote.

Councilor Shapera asked City Attorney Bob Hall if this plat supersedes the 2008 agreement and Mr. Hall reported that it is consistent with the previous agreement.

No Public Comments were received and Mayor Mook Closed the Public Hearing.

Vice Mayor Ramirez moved to approve a subdivision final plat, “Dysart & Thunderbird Center Two” at the southeast corner of Dysart Road and Thunderbird Road; seconded by Councilor Delgado. Motion carried unanimously (6/0).

VIII. CITY MANAGER SUMMARY OF CURRENT EVENTS

The City Council may not act upon any matter in the City Manager’s summary but may have general comment or questions.

1. “Running Man Challenge”

In follow up to the “Running Man Challenge,” City Manager Dr. Spencer Isom asked Assist Police Chief Liuzzo to introduce Officer Myron Williams who had joined the meeting after the earlier presentation. Officer Williams addressed Council and stated he hoped everyone enjoyed the video. He explained he was recently in a barber shop watching a couple of teenagers doing the “Running Man Challenge” and he got the idea to bring it to the El Mirage Police Department. He wanted to expand it to include the community and show what the City of El Mirage has to offer. He believes that the Police relationship with the community is expressed in the video but also determined by what they do every day. Mayor Mook reported she frequently hears how the citizens appreciate the positive actions of the El Mirage Police Department and expressed her thanks.

2. El Mirage “Salute to Veterans” Event Grant Donations

Grants Writer Janeen Gaskins, Public Relations Manager Amber Wakeman and Special Events Coordinator Jeffrey Anderson reported on funds received. Ms. Gaskins reported she submitted a \$3,000 grant application to the Arizona Commission for the Arts and received the funding specifically for the upcoming Veteran’s memorial event.

Mr. Anderson reported he secured \$4,000 by applying to the Arizona State Lottery and received the funding for the “Salute to Veterans” event. He reported that he has received funding in the past for various special events from the State Lottery but has generally only received on average \$750. To receive such an increase was a bonus for this special event. He noted other donations received during the summer months both in monetary donations and in-kind stating \$11K plus has been received already for this event; he acknowledged Jimmy Farley from Coco’s Towing who generously and regularly participates in the City special events and was present at this meeting.

Mr. Anderson then explained plans for the upcoming special event, “Salute to Veterans” which will be held Saturday, November 5, 2016 at Gateway Park from Noon to 9:00 P.M. The highlight of the event will be the Viet Nam Traveling Wall which will be open for viewing 24 hours a day from Thursday, November 3, 2016 at 11:00 am through Sunday, November 6, 2016 at 2:30 pm. The Wall is an 80% replication of the permanent Viet Nam Wall located in Washington D.C., which measures 8 feet tall at the highest point and is 360 feet long. Other activities at the event will include a 5K run in partnership with the YMCA. Donations will be accepted for the 5K run and will be given to the veterans. There will be a car show with Sun City West Restoration Club featuring 100-150 cars as well as a motorcycle rally, free kid’s zone with rides, skateboard demonstrations, food trucks, bands, a beer garden and a giant hot air balloon glow.

Councilor Delgado asked where the veterans guarding the wall would be housed and Mr. Anderson responded that RV Sales and Consignment on Grand Avenue is donating an RV to house the veterans for the duration of the event; the owner has agreed to deliver and set up the RV free of charge.

Amber Wakeman took a moment to recognize Jeffrey Anderson for the hard work he has done and improvements made at all of the recent community events from securing donations to coordinating the events.

Councilor Delgado advised that Mr. Anderson is also the liaison to the Dysart Education Foundation and he has been a tremendous help in their events organizing; he is very highly thought of by the Dysart Education Foundation.

Dr. Isom stated he is reminded of how the City came through the recession and tried to determine what was important regarding the needs of the community. This Council did not waiver in determining special events to be important in order to create a sense of place and memories for the community. Developing the Special Events Program has been a journey. Mr. Anderson has definitely been an asset in moving the program forward and he also acknowledged Ms. Wakeman, Ms. Gaskins, Ms. Crider, Ms. Antes, along with Police, Fire, Building Safety and Public Works in coordinating excellent events.

3. Elections

City Clerk Sharon Antes presented handouts regarding the upcoming Primary Election and reported that City Hall is currently an Early Voting site through Friday, August 26, 2016. Any voter from Maricopa County can stop by City Hall, ballots can be printed and voters can vote early in person. Or voters can also drop off voted ballots at City Hall during this time. On Election Day, Tuesday, August 30, 2016, there will be a bin at City Hall to only collect voted ballots, but voters voting in person on Election Day must vote at one of four assigned Precincts in El Mirage. She also advised that Maricopa County is desperately seeking poll workers for the Primary Election and explained how to sign up if interested in working at the polls.

4. New Employees – Public Works

Dr. Isom introduced Mr. James Shano the new Deputy City Manager and Public Works Director.

Mr. Shano stated he feels welcome and looks forward to working with the City over the years; this is a professional organization and he looks forward to continuing the work staff has set forth to improve the quality of life for the citizens of El Mirage. He previously spent 10 years in the City of Peoria, 9 years in the City of Surprise and then the last 4 years with the Town of Paradise Valley. He is a Registered Professional Engineer.

5. New Employees – Police

Chief McDonald presented Kathy Weekly who came to the City of El Mirage in August 2014 and is the public records “guru.” She retired from the Phoenix Police Department in 2014 after 35 years of service. She worked as a dispatcher for 17 years and 18 years as the detective coordinator.

He also introduced Janice Friemark who came to the Police Department as an Administrative Assistant in April 2015. She has had a variety of administrative positions in real estate mortgage and the senior living industry and also worked 17 years for the Birmingham Police Department.

Police Department Professional Services Manager Michael Ashley reported that when Kathy Weekly was hired in August 2014, there was a considerable backlog of materials that needed to be destroyed which was a serious concern. Under the supervision of Senior Management Analyst Sue Stites, Kathy addressed 8,200 backlogged reports and on March 20, 2016, that file was completely eliminated. Since that time she has been able to keep everything within a 30-day window. Kathy then took on 90 old case files which required disposition. She continues to play a major role within the department of records and essentially quality control. She is part of the team with Ms. Friemark who also assisted in cleaning out files going back to 2011. Her previous experience with law enforcement has made our records section shine under the direction of Ms. Stites. They are now fully staffed in the records section and this team is doing a great job. He congratulated them all.

6. Website Re-design Presentation

Information Technology Director Tom Bacome presented the website redesign that went live on August 11, 2016. Project goals included reducing clutter and moving to a cleaner look (less is more), giving the website a contemporary look and feel, providing easier navigation and consistency across pages, updating content, deleting outdated and unused pages, and incorporating the City Logo, colors and social media connectors. The process included an evaluation of the current site, identification of goals and discussion of design direction, production of a preliminary model and working test site, conducting webmaster meetings, conducting departmental meetings, conversion of content from old to new, training, and ultimately going live on August 11, 2016. Mr. Bacome then compared the old site with the new site and reviewed examples of the pages. The next steps include changing of website address from www.cityofelmirage.org to www.elmirageaz.gov. There will be more consistency with website updates regarding news, departmental content and front page images.

Council consensus was the new website design is very nice looking and more user friendly.

Dr. Isom stated this is just an example of projects staff present and complete; they see something that needs to be adjusted and start working toward that

goal. Other examples include Public Works identifying markers for Basin Park so people will be encouraged to walk and mark their distance; Basin Park is approximately 1.1 mile long. Public Works is adjusting irrigation lines and arranging for carpeting replacement in the Community Room at the YMCA.

IX. MAYOR’S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Councilor Delgado reported plans are underway for Dysart Education Foundation Golf Tournament and he will be taking donations for signs. The DEF has teamed up with the Dysart 66 Team Alumni who has provided \$38,000 worth of scholarships. The golf tournament will be held October 2nd at Luke Air Force Base.

Mayor Mook stated she is amazed at the lack of negative comments received with all the road work and construction. Most people have been extremely patient, considerate and knowledgeable and it will be great when finished. She thanked Public Works and everyone who is working very hard to get these projects completed.

X. EXECUTIVE SESSION

El. Discussion and consultation for legal advice with the City Attorney, pursuant to A.R.S. §38-431.03A.3 (Administration)

Vice Mayor Ramirez moved to convene into Executive Session at 7:30 pm; seconded by Councilor Delgado. Motion carried unanimously (6/0).

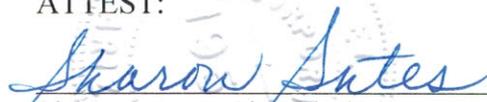
Vice Mayor Ramirez moved to adjourn the Executive Session and convene into Regular Session at 9:09; seconded by Councilor Palladino. Motion carried unanimously (6/0).

XI. ADJOURNMENT - The meeting was adjourned at 9:10 pm.



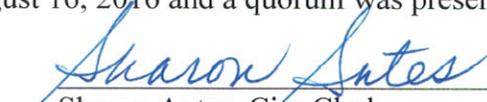
Lana Mook, Mayor

ATTEST:



Sharon Antes, City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the El Mirage Regular Council Meeting held on Tuesday, August 16, 2016 and a quorum was present.



Sharon Antes, City Clerk