

**WORKSHOP MEETING OF THE COMMON COUNCIL  
OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
14010 N. EL MIRAGE ROAD  
5:00 P.M., TUESDAY, OCTOBER 15, 2013**

**Minutes**

**I. ROLL CALL**

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilor Roy Delgado, Councilor David Shapera, Councilor Jim McPhetres (joined the workshop at 5:40 pm), Councilor Jack Palladino, Councilor Lynn Selby.

**II. CALL TO ORDER**

The Workshop meeting was called to order by Mayor Lana Mook at 5:00 p.m.

**III. PRESENTATIONS**

- P1 Presentation from Southwest Gas on natural gas facts, Southwest Gas overview, Southwest Gas El Mirage information, safety, and energy efficiency programs.

Intergovernmental and Public Relations Manager Amber Wakeman introduced Shana Ellis and Kevin Thompson, SW Gas Administrators for Corporate Public Affairs to present safety and energy efficiency programs from Southwest Gas.

Ms. Ellis and Mr. Thompson presented Council with a slide presentation that provided facts about natural gas, an overview of the Southwest Gas Company history and operations, general information about Southwest Gas operations in El Mirage, general safety measures taken by Southwest Gas, and some of their energy efficient programs and technology moving forward.

- P2 Presentation to the Mayor and Council of the 2012 Comprehensive Annual Financial Report award, and update of activities by Tom Belshe of the League of Arizona Cities and Towns, with question and answer period.

Finance Director Robert Nilles introduced Matt Lore, Amy Price and Rene Guillen, Jr. from the Arizona League of Cities and Towns to speak on behalf of Tom Belshe, who was originally scheduled but unable to attend. Matt Lore presented Council and staff with the Comprehensive Annual Financial Report award (CAFR) which the City of El Mirage has now applied for and received for two consecutive years. At the request of City Manager Isom, Mr. Nilles explained the comprehensive and labor intensive process required to prepare and submit the CAFR application and the significance of achieving this award; first for achieving on the initial application submission and then maintaining the quality standards in achieving for two consecutive years. He also noted that in this year's evaluation, the City of El Mirage scored "proficient in every area."

League Legislative Director Rene Guillen, Jr. gave a brief report to Council on the most recent legislative session and spoke to what he projects may be topics for the upcoming legislative session. The two most high profile legislative actions in the past session were the consolidated elections changes and changes to the transaction privilege tax (TPT) process, both of which directly impacted local municipalities. The League thanked the Council for their participation with them in addressing these two very important legislative actions. Mr. Guillen stated items for the 2014 legislative session may include 1) “who will run the government” stemming from a tense and sometimes combative end of session in 2013, 2) a joint tax force to study State income tax, 3) transportation infrastructure, 3) elections and how to implement changes from 2013, and 4) pensions.

Communication & Education Director Matt Lore, assisted by Member Services Assistant Amy Price, informed Council about the League’s campaign of Arizona Cities & Towns Week October 20-26, 2013 and encouraged the Council/City to participate in one of many ways. They also touched on their newest program entitled Arizona Cities at Work (Azcities@work) which is a valuable tool for cities to use in informing their citizens of what cities do on a daily basis and to help promote El Mirage.

The Workshop session was adjourned at 6:00 PM.

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF EL MIRAGE  
EL MIRAGE CITY COUNCIL CHAMBERS  
14010 N. EL MIRAGE ROAD  
6:00 P.M., TUESDAY, OCTOBER 15, 2013**

Members of the El Mirage City Council will attend either in person or by telephone conference call.

Please silence all electronic communication devices (including cell phones and pagers) before the meeting is called to order. Thank you.

Note: The Common Council of the City of El Mirage, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. Section 38.431.03 including legal advice from the City Attorney.

**Agenda**

**I. ROLL CALL**

Mayor Lana Mook  
Councilmember Roy Delgado  
Councilmember Jack Palladino  
Councilmember David Shapera

Vice Mayor Joe Ramirez  
Councilmember Jim McPhetres  
Councilmember Lynn Selby

## II. CALL TO ORDER

The meeting was called to order by Mayor Lana Mook at 6:09 p.m.  
Pledge of Allegiance  
Moment of Silence

## III. PRESENTATIONS

- P1 Presentation to Mayor and Council from Mr. Curtis Spencer, President of IMS Worldwide, Inc. and Michelle Rider, President and CEO of WestMarc to provide an update on the City of El Mirage Foreign Trade Zone designation.

DCM/City Engineer Sue McDermott introduced Mr. Spencer and Ms. Rider to provide Council with an update on the Foreign Trade Zone designation. They presented Council with a PowerPoint presentation that advised the Greater Maricopa Foreign Trade Zone or FTZ 277 is now “turned on.” The time intensive preliminary work has been completed to pave the way for use as an excellent resource tool to attract new business to El Mirage.

- P2 Presentation by LEA Architects to the City of El Mirage with an Excellence in Masonry Architectural Award from the Arizona Masonry Guild for Fire Station 121

Fire Chief Howard Munding introduced Design Architect Lance Enyard and Senior Project Manager Randy Jones from LEA Architects to present the Excellence in Masonry Architectural Award from the Arizona Masonry Guild for Fire Station 121. Mr. Enyard described the significance of the award and thanked Staff and Council for the collaboration in designing the fire station that resulted in this recognition.

## IV. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken; (2) direct staff to review or respond to the matter; and (3) direct that the matter be put on a future agenda.

No cards were submitted.

## V. CONSENT AGENDA

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action approving the minutes of the Regular Council Meeting held Tuesday, October 1, 2013. (City Clerk)

2. Consideration and action to approve the proposed 2014 Council Meeting Schedule. (City Clerk)
3. Information regarding disposal of 379 firearms from the El Mirage Police Department Property and Evidence Warehouse that are legally eligible to be purged in accordance with Arizona Revised Statutes (A.R.S) §12-945.B. (Police Department)
4. Consideration and action to authorize the Finance Director to transfer budget authority as outlined in the agenda report. (Finance)
5. Consideration and action to approve the purchase and installation of mobile data computers and associated hardware with PCS Mobile in an amount not to exceed \$137,000.00; utilizing the National Intergovernmental Purchasing Alliance (National IPA) cooperative purchasing agreement #120471. (Police Department)
6. Consideration and action to approve the purchase of workstations and monitors from Dell Computer in an amount not to exceed \$55,000.00; utilizing cooperative purchasing State Contract ADSPO10-00000010 and Contract Code WN98ABZ. (Police Department)

**Vice Mayor Ramirez moved to approve Consent Agenda items 1 through 6 as presented; seconded by Councilor Delgado. Motion carried unanimously.**

## **VI. REGULAR AGENDA**

- A. Consideration and action to reject the bids that were received for the WWTP Post Filtration Improvements, Project No. EM12-WW01. (Development and Community Services)

DCM/City Engineer Sue McDermott advised Council of the request to reject the second set of bids on this project and introduced Engineer Mike Johnson from Wilson Engineers who prepared the specs and engineer's estimate for the project. Mr. Johnson described the purpose and design recommendations derived from the study of the plant. He then explained the challenges encountered with several bids and the City's proposal to move forward once these bids are formally rejected by Council.

**Vice Mayor Ramirez moved to reject the bids received for the WWTP Post Filtration Improvements project as presented; seconded by Councilor Palladino. Motion carried unanimously.**

- B. Consideration and action that the Mayor and City Council approve entering into a solar power purchase agreement with EMRC Solar Array, LLC for a grid-tied photovoltaic system to be located at the new Recreation Facility, 13450 W. Cinnabar Avenue. (Development and Community Services)

DCM/City Engineer Sue McDermott advised the City would like to install solar panels at the new Recreation Facility, similar to the Fire Station, Police Station and City Hall, and was asking Council to approve a solar power purchase agreement with EMRC Solar Array, LLC. She introduced Mike Norris from EMRC Solar Array to answer questions

from Council. Council Delgado inquired how many parking stalls would the panels cover and was advised approximately 70 parking stalls would be covered.

**Vice Mayor Ramirez moved to approve entering into a solar power purchase agreement with EMRC Solar Array, LLC for the new recreation facility as presented; seconded by Councilor Shapera. Motion carried unanimously.**

- C. Consideration and action to approve an intergovernmental agreement with City of Surprise setting forth the terms and conditions for traffic signal improvements to the intersection of Dysart Road and Peoria Avenue. (Development and Community Services)

DCM/City Engineer Sue McDermott presented this action for approval noting the City of Surprise would be contributing approximately 25% of the total cost of the traffic signal improvement at this intersection and clarifying that the City of Surprise owned one quarter of the intersection being improved. She advised that the City of Surprise Council has approved the IGA.

**Vice Mayor Ramirez moved to approve entering into an intergovernmental agreement with the City of Surprise for traffic signal improvements as presented; seconded by Councilor Delgado. Motion carried unanimously.**

- D. Consideration and action to approve a traffic signal task order under the Maricopa County Department of Transportation (MCDOT) Contract No. JOC Intersection Improvement Services 2009-050 with AJP Electric, Inc. in an amount of \$214,462.50 and a 10% contingency in the amount of \$21,446.00 for the purpose of constructing a 4-way Traffic Signal at the intersection of Dysart Road and Peoria Avenue (City's Project No. EM12-ST05). (Development and Community Services)

DCM/City Engineer Sue McDermott requested approval of the contract with AJP Electric, Inc. for installation of the traffic signal at Dysart Road and Peoria Avenue. Councilor McPhetres asked if the signal would include a pedestrian countdown feature and was advised not at this time since there was not enough pedestrian traffic to warrant, however, it could be considered in the future. Councilor Shapera expressed his pleasure with the quick movement on this project.

**Vice Mayor Ramirez moved to approve item D. as presented; seconded by Councilor Shapera. Motion carried unanimously.**

- E. Consideration and action to support forming a subcommittee of the Mayor and Council to approach the President of the DUSD Board, asking the Board to do the same, for the purpose of addressing matters of mutual benefit to El Mirage students and residents. (Mayor)

Mayor Mook introduced this item and gave a background for the purpose in extending the invitation to the DUSD School Board. Though not required, she requested two volunteers to serve on this committee with her; Councilors Delgado and Shapera volunteered and were appointed to the committee.

**Vice Mayor Ramirez moved to approve forming a subcommittee of the Mayor and Council, to include Councilor Delgado and Councilor Shapera, to approach the President of the DUSD Board, asking the Board to do the same, for the purpose of addressing matters of mutual benefit to El Mirage students and residents; seconded by Councilor Palladino. Motion carried unanimously.**

## **VII. CITY MANAGER SUMMARY OF CURRENT EVENTS**

The City Council may not discuss or act upon any matter in the City Manager's summary unless the specific matter is properly noticed for legal action.

City Manager Dr. Isom announced a number of upcoming Fall City events that included 1) the Halloween Harvest Festival on Friday, October 25<sup>th</sup>, 2) the National Pharmaceutical Take Back Initiative on Saturday, October 26<sup>th</sup>, 3) the El Mirage Citizens' Fire Academy on October 19<sup>th</sup>, 26<sup>th</sup>, and November 9<sup>th</sup>, as well as 4) the El Mirage Health Fair on Saturday November 2<sup>nd</sup>. Dr. Isom invited Fire Chief Munding to provide Council with an update on the academy who shared that Councilor Selby had enrolled and was participating in this event.

Dr. Isom also informed Council that two City of El Mirage employees were recently recognized at the Sun City Elks Lodge award dinner. Firefighter/Paramedic John Renslow was recognized for pulling a victim to safety from a home filled with smoke on a call in April and Police Detective David Swingle was recognized for his innovative prowess in locating a suspect's vehicle in a fatal hit and run incident with a bicyclist this past August. Human Resources Director Sandy King was introduced to present a new HR employee, Dawn Hailey, to Council.

## **VIII. MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS**

Councilor Selby added to Chief Munding's comments about the Fire Academy stating he had learned a great deal while attending so far, advising that many citizens have no idea what really goes on behind the scenes at a fire station, and encouraging others to participate in this extremely informative opportunity.

Councilor Delgado thanked the staff, especially the Fire and Police Departments for the recent Public Safety Day event that was extremely successful; many neighboring entities participated and the event was well attended. He commented that his out-of-town guests who attended were still commenting on what a wonderful event it was; he further reported that "our DAX" performed well in the Police dog demonstrations.

## **IX. ADJOURNMENT**

Mayor Mook adjourned the meeting at 7:06 p.m.



Lana Mook, Mayor

ATTEST:

  
Sharon Antes, City Clerk

I hereby certify the foregoing minutes are a true and accurate record of the City of El Mirage Regular Council Meeting held October 1, 2013 and a quorum was present.

  
Sharon Antes, City Clerk

---