



Submit TCP Submittal Form and TCP to engineering@elmirageaz.gov

**COMMUNITY DEVELOPMENT
ENGINEERING DIVISION**

**10000 N. El Mirage Road
El Mirage, AZ 85335
Phone: 623-876-2939
Fax: 623-876-4605**

Traffic Control Plan Submittal Form

Project Name/Number: _____ Permit Number: _____

Project Location: _____

Description/Phase of Construction: _____

Start Date: _____ Expiration Date: _____

Contractor: _____ Contact Person: _____

Office Number: () _____ Fax Number: () _____

Cell Number: () _____ 24 hr Number: () _____

Email Address: _____

Barricade Company: _____ Contact Person: _____

Office Number: () _____ Fax Number: () _____

Email Address: _____

El Mirage Submittal Notes (If you have questions please call the City Engineering Division at 623-876-2939):

1. **Payment of Temporary Traffic Control Fee is required prior to approval of Traffic Control Plan. ([see attached fees](#))**
The plan reviewer will provide the fees to the applicant.
2. Traffic/Pedestrian control shall comply with the (Latest Editions) to MUTCD part 6, City of Phoenix Traffic Barricade Manual, MAG Section 401, and any special conditions required by the City of El Mirage.
3. Two (2) working days' notice is required for Traffic Control Plan (TCP) review. The City is closed on Fridays and is not considered a working day.
4. All line items on this form must be completed; this form is to be submitted with the TCP.
5. The submitter/designer of this TCP shall be IMSA or ATSSA certified.
6. A copy of the accepted TCP shall be on-site at all times during construction and available for review by the City of El Mirage.
7. The Project Superintendent is responsible for ensuring that all TCP setups and removals meet designated time restrictions.
8. All traffic control flaggers shall be properly trained, equipped and competent.
9. A lane closure will require the submittal of a Traffic Control Plan two (2) working days prior to implementation. A full street closure will require 10 business days' notice for the City of El Mirage and Variable Message Signs will have to be in place six (6) business days before the road is closed, warning traffic of the closure. The contractor will also be required to coordinate traffic control with any adjacent agencies that may be affected by the construction.
10. Law enforcement officers shall be required when any part of the TCP extends to within 300 feet of a signalized intersection. Officers may be required for non-signalized construction areas at the discretion of the City of El Mirage.
11. During the PEAK TRAFFIC HOURS of 6:00 a.m. to 8:30 a.m. and 4:00 p.m. to 7:00 p.m., weekdays, TRAFFIC RESTRICTIONS ARE NOT PERMITTED.
12. Variable Message Signs (VMS) boards are required as necessary.
13. Traffic diversions onto any unimproved shoulder shall be maintained for dust control and shall maintain a safe driveable surface at all times.
14. Trench plating shall be required and installed per MAG Standard Detail # 211.
15. A TCP is required for shoulder work.

For Official City of El Mirage Use Only:

Reviewed By: _____ Date _____

ACCEPTED **ACCEPTED AS NOTED** **DENIED**

Note: Attach Traffic Control Plan with Application



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TEMPORARY TRAFFIC CONTROL FEES

Effective August 18, 2020

DESCRIPTION	UNIT OF MEASURE	FY20/21 FEE
Minimum - No Restrictions Planned*	Each	\$50
Roadway Restriction *	Per Day	\$75
Left Turn Prohibition - Signalized Intersection*	Per Day/Direction	\$50
Bike Lane / Alley / Sidewalk Closure*	Per Day	\$20
Collector Road Closure*	Per Day	\$1,000
Arterial Road Closure*	Per Day	\$2,500

**Includes Plan Review Fee (Fees are Non-Refundable)*